

## Dear Valued Customer,

On the 1st of July 2021, the Protection of Personal Information Act as amended (Act 4 of 2013) is coming into effect.

We understand that your personal information is important to you and that you may be apprehensive about disclosing it. Your privacy is just as important to us, and we are committed to safeguarding and processing your information in a lawful manner.

We also want to make sure that you understand how and for what purpose we process your information. If for any reason you think that your information is not processed in a correct manner, or that your information is being used for a purpose other than that for what it was originally intended, you can contact our Information Officer.

You can request access or changes to the information we hold about you at any time.

Our Information Officer's Contact Details:

Name: Mr Dwane Volbrecht

Contact Number: 011 824 5320

Email Address: dwane@honingcraft.co.za

The purpose for processing your Information is to collect, hold, use and disclose your personal information to provide you with access to services and products that we provide.

We will only process your information if legally required or for a legitimate business purpose.

Please visit our website to read about our Agreement and Consent declaration.

Yours faithfully

Ďwane Volbrecht



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